



## Minutes of AGM and Grindleton Parish Council Meeting 7.30pm Tuesday 4<sup>th</sup> May 2021 as a **Virtual Teams meeting**.

Present: Cllr Lorraine Halley; Peter Entwistle; Chris Dumon; Keith Hutton; Peter Raywood. In attendance; Eileen Flatley

### 1. **Welcome and Resume**

Cllr Halley welcomed everyone to the meeting and gave a resume of all that the Parish Council had achieved in the past year.

### 2. **Income and expenditure for year 2020/21**

The clerk informed the council that the gross income for 2020/21 was £10,975 and the expenditure for the same period was £5,066. The reasons for the reduced amount in expenditure attributed to little activity within the Parish as a result of the Covid 19 pandemic. The bank balance as of 4<sup>th</sup> May 2021 is £26,127.29

### 3. **Election of Chairperson**

Keith Hutton was elected as Chairperson. Proposed by Cllr Halley and seconded by Cllr Entwistle.

### 4. **Election of Vice-chairperson**

Lorraine Halley was elected as vice-chairperson. Proposed by Cllr Entwistle and seconded by Cllr Hutton.

### 5. **Selection of Councillor duties**

Grindleton Consolidated Charities – Cllr Hutton  
Grindleton Recreation Ground Charity – Cllr Raywood  
LBKV – Cllr Halley  
Allotments – to be decided at next meeting

### 6. **Apologies for absence**

None given

### 7. **Minutes from last meeting to be approved and signed**

The minutes were approved and signed by Cllr Hutton

### 8. **Matter arising from minutes of last meeting**

Cllr Halley has not received any update regarding the AONB sign.

#### **Action – Cllr Halley to contact again**

Cllr Entwistle confirmed that the Christmas lights had been removed, checked and stored away for next year.

### 9. **Declarations of Interest**

None declared

### 10. **Public participation**

No members of the public attended the meeting

### 11. **Approval of section 1 and 2 of the Annual Return of the Audit Commission**

The Internal Audit had been completed by Ruth Murray and all the Audit forms had been emailed to all the Councillors prior to the meeting. Cllr Hutton read out Section 1 as per the regulations and all were agreed by the Council. The forms were signed by the Chair and the Clerk as required. The Clerk set a date of publishing the required



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documents on the village noticeboard and on the Parish website from the 20<sup>th</sup> June 2021 for 30 consecutive days (to include 1<sup>st</sup> July 2021) to 19<sup>th</sup> July 2021.

**12. Signing of certificate of Exemption from Limited Assurance Review**

The certificate was signed by the Chairperson and the Clerk and this will be sent to External Auditors.

**13. Planning application**

- 3/2021/0289 Bamber's Bungalow, Lane Ends – no objections

**14. Maintenance of Brow footpath and others in the village**

Cllr Halley has been in touch with PNFS regarding funding for the brow footpath and others in the village. They have requested fully costed proposals.

**Action – Cllr Halley to contact again asking for onsite advice to establish what would be required.**

**15. As Above**

**16. River bank erosion on the Ribble Way**

Cllr Entwistle has been in touch with some members of the Hutchinson family regarding the erosion of the river bank bordering their land. Permission is needed from the landowners before any applications can be made to LCC or the EA for any grants in order to help halt this erosion and protect the historical Ribble Way.

**Action – Cllr Hutton to contact Nick Hutchinson to discuss further.**

**17. LBKV competition**

Cllr Halley confirmed the village has been entered into the LBKV competition which will run from 1<sup>st</sup> June till end of August. This information has been circulated on the FB page, Pavilion website and PC website. A training session info has been sent to Darren (lengthsman) so he is aware of what is expected. A big push for this month to get the whole village into taking care of their 'patch' is encouraged by everyone.

**Action – All Councillors to participate in the above. E Flatley and Cllr Halley will replant the tubs towards end of the month.**

**18. Refurbishment of the Telephone box**

The phone box needs to be made dampproof by having boards fitted around the base. Shelving is required for the inside and the electrics need checking along with the door.

**Action - Cllr Halley to speak to Graham Cowking re-boards for base. Cllr Hutton to engage with an electrician, Cllr Dumon will source some fan heaters to alleviate any damp and Cllr Entwistle to speak to Nigel Aspin re-fitting shelves.**

**19. Maintenance of allotment paths**

Cllrs Hutton and Dumon will help with supporting one side of the main path – just waiting on boards from Cllr Towler. Darren to trim all around over the summer. Cllr Dumon reported that there had been an improvement in the upkeep of the allotments.

**Action – Cllr Towler to provide boards.**

**20. CCTV within the village**

Cllr Halley had been approached by 2 members of the Parish regarding the installation of CCTV within the village. After much discussion and research, it was felt this would not be a viable proposition for the village. The main reasons being;

- Responsibility
- Monitoring
- Liability



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- Accountability
  - Cost

It would be up to private householders as to whether they installed CCTV on their own premises.

**21. Update on the claim for the SID**

A 'Letter before Action Claim' has been sent to SG Manufacturing as recommended by Trading Standards. Just waiting for a response from the company.

**Action – Cllr Hutton to contact Trading Standards for further advice as needed.**

**22. Update on the Harp Project**

Following the last meeting with Chris Tighe, the only response to the questions emailed to him was a telephone message, not offering any answers or acknowledgement of those questions. Chatburn and Waddington have received similar responses. No date so far of the public webinar or a submission date of the plans.

**Action – the Clerk to write to LCC and RVBC notifying them of the above.**

**23. Authorisation of the following payments**

- Zurich Insurance annual policy - £576.58
- Web hosting – Graham Cooper - £18

**24. Update from village organisations – for information only**

GCC – Cllr Hutton attended last meeting, no new info

GRGC – phased return to opening at the Pavilion

**25. Update from RVBC – for information only**

Waiting for a Cllr to be elected to replace Cllr Hilton

**26. A.O.B and date of next meeting**

Cllr Entwistle reported that the kissing gates on the river footpath would be installed in the next few weeks.

Cllr Halley reported that several villagers have planted wild flower seeds around their properties and that they would be given signs, the same as the one at the bottom of the brow.

The next meeting will take place on Thursday 1<sup>st</sup> July 2021 at 7.30 pm in the meeting room at St Ambrose church hall.

The meeting closed at 9pm.