

## Grindleton Parish Council

Meeting of the Parish Council held on

**Tuesday 2<sup>nd</sup> June 2009 at 7.30pm**

In the Parish Room, St Ambrose School, Sawley Road Grindleton.

Present : Cllrs J. Cowling (in the chair), Mrs C. Doherty, J. Towler, P. Entwistle, Mrs D. McEvoy and J. Marshall

In attendance- Mr Basil Dearing, Mr Graham Cooper, RV Cllr M. Ranson, and Mrs M.A. Renton, Clerk

**1a Apologies** J. Pye, RV Cllr B. Hilton and ESCO S. Hartley

**1b Declarations of interest.** None

**2.1 Public Issues.** Mr B. Dearing raised the issue of the Beat Herder's Festival to be held in July in Sawley. He had expressed concern about the noise in the early hours of the morning in the previous year. Cllr J. Cowling read out the RVBC decision on the current year's licence. While this could still be appealed to the Magistrates, the licence currently terminates at midnight on 5<sup>th</sup> July 2009. He asked for the Parish Council to request RVBC that noise levels be monitored throughout.

**2.2 Another event with motor cycle bikes in the same area.** Mr Dearing also complained about this use occurring on summer weekends from mid morning to 6-7pm. RV Cllr M. Ranson knew about this. The Planners have investigated. It appears to be a private, practice track which does not require planning permission. Mr Dearing is to keep a log of times when the noise occurs and is to inform RVBC of this.

**3. Policing Matters.** The report for the last month supplied by Susan Hartley was read out to the meeting and noted.

**4. Minutes of the 7<sup>th</sup> April 2009 ordinary Meeting and matters arising-** The Minutes were approved and the following were discussed-

**a) Cherry tree project.** Stone table – a piece of stone is ready to be viewed at Waddington quarry for suitability. The inscription has still not been decided upon. Ideas still welcome. Perhaps something historical?

**b) Progress with footpath to Chatburn.** This is proceeding with agreements. Cllr J. Cowling is seeing Mr John Pallister and will inquire on progress.

**c) Ribble Way.** The Clerk is to inform LCC that the situation is most unsatisfactory.

d) **Road markings at the Schools.** The response from LCC about the unsightly road markings was read out. At St Ambrose school, these are not across the entrance. The Clerk is to inform LCC of this.

## 5. Planning Matters since the last meeting

### 5.1 Current application was discussed-

**5.1.1 3/2009/0401** Erection of new two storey dwelling on land adjacent to Orchard House (resubmission) at **Adjacent to Orchard House Slaidburn Road**. The application and plans were discussed at the meeting. There were no objections.

### 5.2 Observations made on planning applications since the last meeting.

**5.2.1 3/2009/0256** Proposed change of use of part of the existing garden to provide off road parking for one vehicle, steps to join existing garden path and house and to provide storage area for 3 wheelie bins and housing for water and electricity meters at **4 Greendale View Main St Grindleton Lancashire BB7 2QY**

The Parish Council had no objections and positively welcomed the provision of off road parking in line with the Parish Plan.

**5.2.2 3/2009/0278** Use of land for the siting of a caravan for use as self catering tourist accommodation at **Acre Hill Farm Lane Ends Bolton by Bowland BB7 4PH** . The Parish Council had concerns about this application being either the first step in the creation of a caravan site or becoming a permanent Residence. Conditions would be essential to ensure neither such development follows a planning permission granted for this.

**5.2.3 3/2009/0288 and 3/2009/0289** Proposed level standing/seating area ( resubmission) and Proposed level standing/seating area (Listed Building Consent) ( resubmission) at **Duke of York Brow Top Grindleton BB7 4QR**

In principle, the Parish Council had no objections to this proposal but the levels shown do not work from the flat area of the development to the pavements at either end as shown. This needed clarification.

### 5.3 To note-

**5.3.1 3/2009/0215** Proposed construction of a building for the storage and maintenance of farming and land machinery at **Causeway Farm Sawley Road Sawley BB7 4RS** application has been withdrawn for resubmission later with amendments.

**5.3.2 Informal meeting with Adactus Housing re conversion of Methodist Chapel into 6/7 flats.** Representatives from the Parish Council met the housing association representatives to hear what was being proposed. The design itself was attractive but had very serious problems- access, parking, sitting out. The developers seem only to

have spoken with RVBC housing and not planning for basic requirements. In conclusion, it was difficult to see how the proposals could work without further land acquisition. Problems with burials also had not been addressed. Considerable concerns about access to and from Main St were expressed by the Parish Council.

**5.4 Appeal decision** Single storey kitchen extension at **The Barn, Hill House Sawley Road Grindleton BB7 4QS**. On appeal was refused- contrary to policies G1, ENV1 and H17 of the District Plan- would have a detrimental impact on original character of this traditional building and visual amenities of the AONB in which it is set.

## 6 Financial Matters

Prior to the payments below, the total balances stood at £13344.95

**6.a-** It was agreed to transfer **£5000** from the current account to the deposit account.

**6 b** The following payments were approved-

£1654.76	Whalley Parish Council	Lengthsman in 2008/9. Final payment	S101 LGA 1972
£183.33	Clerks Honorarium for June/July	Total payment = £202.93	S112 LGA 1972
£19.60	Clerks expenses		
(£11.55)	United Utilities plc	Allotments water This was paid after the April meeting as it related to fixed charges. To note.	S101 LGA 1972
(£1000.00)	St Ambrose PCC	Contra with payment received from RVBC for the church.(Already given-to note)	
£24.99	Mr G.J. Cooper	Website- 2 year domain fee to be reimbursed totalling £28.74	S101 LGA 1972
£3.75			
£317.31	Temperance Insurance plc through Zurich was selected	Insurance	S101 LGA 1972
£60.00	St Ambrose PCC	Room hire for the year	S101 LGA 1972
£2263.74	Total Known		

**6c** The questions in the Annual Return were considered, approved formally signed by the Chairman and the Clerk.

**6d** The Council received and considered a **risk assessment of the clerk's home working conditions**. This was approved.

**7. Parish Plan- Traffic Issues.** The need for off street parking remains acute for Main Street and Meadoway. Some concern expressed that a recent planning application to provide an off street space had been refused (likely to be appealed). RVBC have

transferred the Meadowside garages to Ribble Valley Homes. This is still seen as part of the solution to village parking with an open car park replacing under used garages. The Clerk is to raise this with Ribble Valley Homes.

## **8. Reports from outside bodies**

**a) Recreation Ground.** Cllr Mrs C. Doherty reported the Summer Sports and Social events will be this weekend. The Lengthsman is working well at the playing field.

**b) Grindleton Charities.** Cllr J. Cowling reported these are in the process of combining and refining the objects of one of the charities so that persons going onto further education can be assisted. Planning permission is also to be sought to convert the barn at Harrop Gate to 2 affordable houses.

**c) SLCC training for Clerks.** The Clerk had attended this. This had given information on alternative insurers and the need for a risk assessment of the Clerk's home working!

**d) The Speed Indicator Sign** The sign is out of action, being upgraded and repaired.

**e) Website.** Mr Graham Cooper reported this is going well with 20-30 views most days. He is seeking more historic pictures of Grindleton . John Whittaker, Cllr J. Pye and Chris Hall were mentioned as possible sources.

**f) Footpaths.** The Ribble Way is still closed technically but in practice, the public has made its own alternatives.

## **9. Correspondence requiring action**

**9.1 Selrap to assist the reopening of the Skipton-Colne link.** More transport links were supported but the Clerk in replying, is to ask about a more pressing need here for the Clitheroe to Skipton via Hellifield link to be reinstated.

**9.2 Equality Rights.** Noted.

**9.3 Bus Services-** to note the helpful reply from Chatburn. Cllr P. Entwistle reported that LCC officer Mr Ashley Weir is reviewing the 225 route from Clitheroe to Blackburn with the possibility of extending this to Clitheroe Hospital and perhaps to Grindleton? This should be actively encouraged.

## **10. Any other business for noting/future action only.**

**10.1 RVBC new delegated powers.** Cllr M. Ranson referred to these.

**10.2 Castle Museum.** This is now open and well worth visiting.

**10.3 Hedges.** This is a seasonal problem. Cllr J. Marshall reported some problem ones which he will discuss with owners he knows and give the Clerk details of another property to be written to.

**To note- Date of the next meeting is Tuesday 4<sup>th</sup> August 2009 at 7.30pm.**

## Associated documents:

### Item 5 Planning Matters since the last meeting for 2<sup>nd</sup> June 2009 meeting

#### 5.1 Observations needed-

**5.1.1 3/2009/0401** Erection of new two storey dwelling on land adjacent to Orchard House (resubmission) at **Adjacent to Orchard House Slaidburn Road Grindleton**. This application and plans was considered at the meeting. There were no objections.

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Item 6 **Grindleton Finance Matters for 2<sup>nd</sup> June 2009 meeting**

Current Account = £ 9622.84  
 Deposit Account= £ 3722.11  
 Total= £ 13344.95

Need to transfer £ 5000.00 to deposit account

**a) Payments for approval**

£	Who to	What for	Legal Power
£1654.76	Whalley Parish Council	Lengthsman in 2008/9. Final payment	S101 LGA 1972
£183.33	Clerks Honorarium for June/July	Total payment = £202.93	S112 LGA 1972
£19.60	Clerks expenses		
£11.55	United Utilities plc	Allotments water This was paid after the April meeting as it related to fixed charges. To note.	S101 LGA 1972
£1000.00	St Ambrose PCC	Contra with payment received from RVBC for the church.(Already given-to note)	
£24.99 £3.75	Mr G.J. Cooper	Website- 2 year domain fee to be reimbursed totalling £28.74	S101 LGA 1972
max(£325.45)	2 quotes have been obtained- Allianz at £325.45 and through Zurich (Temperance) at £317.31	Insurance	S101 LGA 1972
£60.00	St Ambrose PCC	Room hire for the year	S101 LGA 1972
Max£2271.88	Total Known		

b) Annual Return- Needs to be read out and approved formally.

c) To receive and consider risk assessment for Clerk's home working conditions- Council has some responsibilities for this.

	Cost per unit	No.	Total Cost
<b>For June 09</b>			
Photocopying/printing	0.10	90	9.00
Telephone	0.10	14	1.40
Postage	0.30	4	1.20

Part share of finance software			8.00
Total expenses			19.60
Honorarium-Jun/July	183.33	1	183.33
Total payable			202.93

## Home Workers Risk Assessment checklist

Employee's Name: Mrs Mary-Ann Renton

Date: 27<sup>th</sup> May 2009

Work Area In Conservatory and shed at Tithe Cottage 4 Grindle ton Road West  
Bradford Lancs BB7 4TE

	Yes	No	N/A
Are you able to safely position all necessary equipment and documents on your workstation?	Y		
Is the workstation designed to provide you with sufficient space to change position and vary movement?	Y		
Is the work area free from trailing cables and leads?	Y		
Is the area at right angles to the sun to above glare and reflection?	Y		
Is the work area covered by a smoke alarm?		N	
Is the work area free from heavy noise, fumes and high temperatures?	Y		
When seated at your desk can you move your legs and upper body together without twisting?	Y		

### Working Alone

	Yes	No	N/A
Will the hours of work generally not exceed 8 – 9 per day?	Y		
Will regular contact be made with your line manager to prevent isolation, i.e. telephone communications, teleconferences, etc?	Y		
Will you have access to a phone during the working day to enable emergency calls?	Y		
Are external doors secured by a deadlock?		N	
Are all accessible windows secured by key operated locks?	Y		

### VDU Operators

Chair and Desk	Yes	No	N/A
Can you adjust the height of your chair?	Y		
Can you adjust the height and angle of the backrest?		N	
Is the chair stable with a "5 star" base fitted on wheels or glides?	Y		
Does the chair support your back when seated?	Y		

When your chair height is adjusted correctly in relation to your desk/keyboard are your feet comfortably on the floor?	Y		
Does the chair swivel to allow easy access to work surfaces and storage space?	Y		
When sitting at the correct height to operate the keyboard are your knees comfortable underneath the desk?	Y		
Is there enough space on the desk for your equipment and paperwork?	Y		

<b>Keyboard</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Is the keyboard separate from the screen?		N	
Can you tilt it?	Y		
Are the symbols on the keys easy to read?	Y		
Is there enough space in front of the keyboard to rest your hands when not keying?	Y		
Is there enough cable to allow the keyboard to be put in the optimum position?	Y		
Has consideration been given to providing an ergonomic mouse?	Y		

<b>Screen</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Can you effectively adjust the brightness and contrast?	Y		
Is the image clear?	Y		
Is it free of flicker and roll?	Y		
Is it free from glare or reflections?		N	
When looking straight ahead, is the top of the screen at a level between your eyes and chin?		N	
Can you position the screen at least 45 cm from your head?	Y		
Does the software allow the characters to be read easily at a minimum 45 cm screen distance?	Y		

Advice given:

Instruction Sheet –

Consider installing relaxation reminder software??