

Grindleton Parish Council

Meeting of the Parish Council held on

Tuesday 2nd February at 7.30pm

In the Parish Room, St Ambrose School, Sawley Road Grindleton.

Present : Cllrs J. Cowling (in the chair), Mrs C. Doherty, P. Entwistle, J. Towler, and J. Marshall

In attendance- RV Cllr M. Ranson, C. Gornall, Ian Buttle, R. Powell, G. Cooper, Mrs Carol Baird (to be the new Clerk from 1st April) and Mrs M.A. Renton, Clerk

1a Apologies J. Pye, Mrs D. McEvoy and ESCO S. Hartley

1b Declarations of interest. None

2. Police Report None.

3. Public Issues.

3.1 Cherry Hall Planning Application (Item 5.1.1 was dwelt with here) Cllr J. Cowling summarised the views of Cllrs before inviting the interested public to add their views. There were rumours of the application having been withdrawn for resubmission but the Parish Council had not been notified and needed to send its views in. Problems related to the poor access and car parking arrangements. RV Cllr M.Ranson explained that in any event the housing would have to be low cost, with a Section 106 agreement. There was a discussion of why restricted to low cost housing and what that meant in practice. It was agreed to object to the application.

3.2 Possible new pavilion on the Recreation Ground. Mr R. Powell, the chairman of the Footballers had come along to sound out the Parish Council's support for investigating and pursuing major grants for a replacement facility on the Recreation Ground. The current facilities are very worn out and really best to start afresh. Cllr J. Cowling mentioned some further land had been discussed for the Recreation Ground to buy. Cllr Mrs C. Doherty referred to earlier discussions on a larger function room by the Recreation Ground Charity. There was general support for a scheme to be developed.

4. Minutes of 1st December 2009 and matters arising.

These were accepted and signed. Matters arising-

a) **Cherry Tree Project- stone table.** This needs paying for and Mr W. Horner is to carry out the erection with a crane. The Parish no longer has a lengthsman. There is some work also needed to a historic stile on Castle Cement land which could be done at the same time, by the contractor. Correspondence with Ribble Cement needed, to seek a contribution towards the costs.

b) **Chatburn Footpath.** This is progressing well and with very positive public feedback. The signposting has not yet been done and this should increase usage as currently it is difficult to find the way into the pathway. Cllr P. Entwistle was thanked for all his efforts on this.

c) **Ribble Way.** Officially, this is closed for 12 months but the public are ignoring the signs. Stiles may still need replacement in view of this, provided by L.C.C.

d) **Road markings at St Ambrose School.** These had still not been altered . The school had been contacted, Cllr Mrs C. Doherty informed the meeting.

e) **Garages .** RV Cllr M. Ranson explained this is quite a complex issue but to stay on the agenda.

5. Planning Issues

5.1 Observations needed-

5.1.1 **Application 3/2010/0002 Proposed erection of 2 dwelling houses in existing garden at Cherry Hall Grindleton.** Discussed under item 3.1 above.

5.2 Observations made on planning applications since the last meeting.

5.2.1 **3/2009/0943 Cantilever shelter for sheep at New Barn Farm Bolton by Bowland BB7 4PH**

The Parish Council had no objections to this application.

5.2.2 **3/2009/0985 Installation of 3 solar thermal collectors on rear inclined roof surface at New Barn Farm Bolton by Bowland BB7 4PH**

The Parish Council had no objections to this application.

5.2.3 **Planning observations re 3/2009/ 0996 Olive Cottage off Smalden Lane Grindleton BB7 4RX for Single storey extension to provide a utility room and two storey extension to form a new entrance, cloakroom,study and enlargement of the existing bedroom**

The Parish Council had no objections.

5.3 **Planning Appeal to note.** The unsuccessful applicant at 4 Greendale View Main St has appealed for change of use of part of existing front garden to provide off road car parking for one vehicle, steps to join existing garden path to house and provide storage area for 3 wheelie bins and housing for meters. This is being dealt with under the written representations procedure and the Inspector is to come shortly. RV Cllr M. Ranson explained that the Inspector will see all previous correspondence.

6. Finance Matters

a)Payments approved as follows:-

£	Who to	What for	Legal Power
£183.35	Clerks Honorarium for	Total payment = £198.25	S112 LGA 1972

14.90	Feb/Mar Clerks expenses		
34.77 5.22	Graham Cooper	Reimburse for hosting website VAT totalling £39.99	S111 LGA 1972
141.08 24.69	Mrs M.A Renton	Reimburse for Clerk advert VAT Total =165.77	S112 LGA 1972
12.60	Mrs M.A Renton	Reimburse for water*	S111 LGA 1972
200.00 30.00	BDO LLP VAT	Annual audit Total= 230.00	S111 LGA 1972
500.00 87.50	Waddington Fell Quarry VAT	Table top and base	S111 LGA 1972
38.50	Brian C. Kearsley	Lengthsman – fuel for cutting playing field	S111 LGA 1972
tba	W. Horner	Erecting granite table	S111 LGA 1972
1272.61	Total known		

*Water bill for allotment is in future to be paid by direct debit. The form was completed at the meeting.

It was resolved to transfer £2000 from Deposit account to Current A/C for any year end expenses and for the next meeting, before precept comes in.

The current budget showing payments including those for approval at that meeting was circulated.

b) **External Audit.** This was finally completed on 7th December and duly advertised for residents to inspect.

c) It was recorded that the Annual review of effectiveness of the Internal Audit was completed at the October 09 meeting, Risk Assessment of the Clerk's home working was considered at the June 09 meeting and Financial Standing Orders do not require amendment at the present time.

7. Appointment of new clerk Cllr J. Cowling reported that there had been a good response with 9 applicants. The small panel had appointed Mrs Carol Baird who attended this meeting. She has been the clerk to Waddington for the past year and is looking forward to working with the Grindleton Parish Councillors. Her appointment takes effect from 1st April 2010.

8. Reports from outside bodies.

a) **Parish Liaison Committee.** RV Cllr M. Ranson had attended. The plans for the new Clitheroe Hospital are not proceeding in the current economic climate. Decisions are still to be made about the Langho/Billington waste disposal site. Some

closures will occur. The cost of emptying dog bins is very high and not something for the Parish Council to take on itself.

b) Recreation Ground The Clerk is to inform the Secretary that Cllr J. Towler is the Parish Council representative. Cllr Mrs C. Doherty commented the Annual Galloping Gourmet supper may become an annual event as much appreciated and a good fundraiser.

c) Footpaths. Near stiles, in heavy rainfall, these become very slippery and boggy. Matting can help this but LCC will not provide this.

d) Website. G. Cooper informed the meeting that it is still regularly visited. It was used for the Clerk advert but needs more information for the 'Village diary' section.

e) Grindleton Consolidated Charities. Cllr J. Cowling reported that Planning Permission is to be granted for two low cost homes from the retained barns at Harrop Gate Farm. From the proceeds of the sale of the farmhouse, these are to be developed and the income they bring in will feed into the Charity for its work assisting with education and poverty. A number of substantial grants had been made this year. The new homes themselves will also be furthering the charity's aim of assisting the poor. Once this project is completed, the trustees will turn their attentions to possible redevelopment of Lane Ends School.

f) Lengthsman. (Item 9.1 also relates) The Current lengthsman Mr Brian Kearsley finished at end of January. This Parish Council is in a joint scheme with Whalley Parish Council, administered by Whalley but no indications have yet been received about 2010/11 funding from LCC and RVBC. This is essential before advertising for a replacement. The service is much appreciated.

g) Allotments. The annual bills have gone out and some payments made. One allotment holder has requested to split his large plot (No. 1) and the next applicant is interested in taking the half allotment. Discussions are taking place to set up new agreements.

9. Correspondence

9.1 Whalley Parish Council has written about the future of the lengthsman scheme. (Item 8f above relates) This Council has expressed a wish to continue but needs to be kept informed of the finances.

9.2 Bite Size training from LCC at Preston North End Stadium. No interest expressed in attending. The opportunity was noted.

10. Any other business.

10.1 Cllr P. Entwistle expressed the Parish Council's **thanks to the retiring Clerk** Mrs Mary-Ann Renton at her last full meeting. She is to assist with the Annual Accounts at the Annual meeting.

10.2 Mr I. Buttle expressed concerns over speeding on Main Street and was requesting **traffic calming measures**. This has been submitted to RVBC's recent survey by Cllr P. Entwistle.

10.3 Cllr J. Cowling reported on **salt gritting** during the recent poor weather. Experiences had been mixed but it was felt that certain hills needed more salt to be effective and the salt is not as expensive as the labour involved in spreading it! LCC highways are to be informed of this view.

10.4 Cllr J. Marshall was concerned about **pot holes** around the village and especially at the Spinney.

10.5 As Cllr Mrs D. McEvoy has moved out of the Parish (that day) she will no longer be eligible as a Parish Councillor and a replacement will be needed.

11. Date of next meeting. Tuesday 6th April 2010 at 7.30 pm will be the Annual meeting to be followed by the ordinary meeting.

Current Budget for 2009-10

Budget Head Expenditure	Proposed for 2009/10	Year to date incl Feb 10 payments		Proposed for 2010/11
			This relates to 08/09 and 1/2 yr 09/10	
Lengthsman	4500.00	3254.01		4800.00
Clerks Salary	1100.00	1100.00		1200.00
Clerks expenses	150.00	73.79		150.00
Insurance	320.00	317.31		320.00
Press Advertising	100.00	141.08		100.00
RVBC rent for allotments	10.00	10.00		10.00
Allotments repairs/improvements	200.00	0.00		500.00
Water supply	70.00	71,51		90.00
Room hire	70.00	60.00		80.00
Audit fee	150.00	200.00		150.00
LAPTC	150.00	137.57		150.00
General repairs & maintenance	500.00	115.40		500.00
Newsletter	160.00	0.00		160.00
			This can be reclaimed back to 2006	
Tax on interest	10.00	0.00		0.00
Training	100.00	0.00		100.00
Website	60.00	59.76		60.00
Awards/Grants	500.00	538.50		500.00
Consultant fees	0.00	0.00		0.00
VAT paid	150.00	153.62		198.58
Bench		0.00		0.00
Work /materials for Cherry project	0.00	500.00		0.00
Total expenditure	8300.00	6661.04		9068.58
Income				
Interest	20.00	0.00		0
Precept	7500.00	7500.00		7500.00
Grants/Awards	1125.00	709.63	for lengthsman from RVBC/LCC?	1250.00
Allotment rentals	100.00	12.50	Comes in Feb/Mar	100.00
Reinbursement for water	70.00	9.00		90.00
Dividends	60.00	15.65		0
VAT refunds	341.55	341.55		150.00
Total income	9216.55	8588.33		9090.00

Current balances
No of Band D properties
Average Council Tax

364
20.60 Based on 7500 precept

Item 6 **Grindleton Finance Matters for 2nd Feb 2010 meeting**

Current Account = £ 479.87 (Allotments rents coming in slowly)

Deposit Account= £ 8722.11

Total= £ 9201.98

a) Payments for approval

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5.22		VAT totalling £39.99	
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For Feb 10	Cost per unit	No.	Total Cost	Notes
Photocopying/printing	0.10	69	6.90	
telephone	0.10	28	2.80	
Postage	0.30	10	3.00	
	1.20	1	1.20	Auditors
Stationery-envelopes	1.00	1	1.00	
Total expenses			14.90	
				Adds exactly to
Honorarium for Feb/Mar	183.35	1	183.35	1100
Total payable			198.25	
Advert for Clerk			165.78	
Water bill			12.60	

- Water bill for allotment can be paid by direct debit- form available at the meeting.

Need to resolve to move say, £2000 from Deposit account to Current A/C for any year end expenses and for the next meeting, before precept comes in.

b) **External Audit.** This was finally completed on 7th December and duly advertised for residents to inspect.

c) To record the Annual review of effectiveness of the Internal Audit was completed at the October 09 meeting, Risk Assessment of the Clerk's home working was considered at the June meeting and Financial Standing Orders do not require amendment at the present time.

Item 5 Planning Matters since the last meeting for 2nd December 2010 meeting

5.1 Observations needed-

5.1.1 Application 3/2010/0002 Proposed erection of 2 dwelling houses in existing garden at Cherry Hall Grindleton, Views needed.

5.2 Observations made on planning applications since the last meeting.

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