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**Minutes of the Annual General Meeting of Grindleton Parish Council**  
7.30pm 19 June 2012 in St Ambrose Parish Room, Grindleton

Present: Cllrs J Cowling; J Pye; P Entwistle; C Doherty; J Marshall; K Hutton; RVBC Cllrs B Hilton and M Ranson; and Mr EB Holden Clerk to the Council in the chair for item 1.

**1. Election of chairman.**

It was proposed and seconded that Councillor J Cowling be the chairman and there being no further nomination Cllr J Cowling was elected. He then took the chair.

**2. Election of vice chairman.**

It was proposed and seconded that Councillor J Pye be the vice chairman and there being no further nomination Cllr J Pye was elected.

**3. Apologies:**

Councillor J Towler.

**4. Minutes of the meeting of 10 April 2012.**

These were accepted and signed as a true record.

**5. Matters arising from the minutes.**

There were none.

**6. Declarations of Interest.**

Cllr J Cowling declared an interest in the planning application for Frensham (item 13).

**7. Police report.**

There was no report.

**8. Appraisal of the internal audit.**

The auditor welcomed the adequate budgetary process carried out at the December meeting. He also was happy with the accounting records along with the reclamation of the VAT.

**9. Approval of section 1 and 2 of the annual return of the Audit Commission.**

Section 1: the adequate balance at year end was noted. In answer to a query the clerk explained that the cost of the street signs increased the value of the fixed assets. Section 2:

A short discussion took place regarding the council's position under section 8. The clerk assured the members that we had adequate insurance cover. Both sections were accepted.

**10. Pavilion donation.**

A donation of £500 was agreed.

**11. Little Green Bus donation.**

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It was agreed to donate £150, to be supplied after an explanatory visit from a representative of the company.

**12. Action for Children donation.**

It was agreed that no donation be given.

**13. Planning applications.**

Frensham, Sawley Road: It was agreed to accept this application with the condition that, as stated in the application, the original Victorian postbox be kept in a new position.

**14. Village bulb planting.**

It was agreed to purchase a suitable quantity of bulbs, giving around 100 to each of the two schools, the remainder being planted by the councillors and/or their contacts.

**15. Greendale Wood – letter of complaint.**

It was agreed that the clerk send a letter to the complainants pointing out that the area was a natural wood, would be thinned out in 2015/16 by the Woodland Trust, and then be managed by the Millennium Trust, and at no point in time was it the responsibility of the parish council. It was also agreed that more suitable signs be placed to deter animal owners from allowing fouling to occur.

**16. Financial matters.**

The clerk was authorised to pay the following: £10 to St Ambrose PCC for the rent of the room; £1287.21 to Whalley Parish Council for the lengthsman's salary; £249.30 to the clerk for reimbursement of the cost of the Jubilee medals; £544.59 to Zurich Parish Insurance; £146.75 salary to the clerk, and £36.60 to HM Revenue & Customs.

The clerk noted that £290.28 had been reclaimed for paid VAT, and that he had applied for a concurrent grant to go towards the lengthsman's salary.

**17. Update from the clerk.**

The clerk noted a request for the use of the allotment water supply. This was rejected.

The clerk was authorised to contact the lengthsman for a repair to the allotment front fence.

**18. Reports of the Grindleton organisations.**

It was reported that the construction of the pavilion was on schedule.

**19. AOB**

Councillor Ranson informed the meeting that no written details of planning applications would be despatched to the parish council. The clerk was instructed to request future written plans.

**20. Date of next meeting.**

This was to be 11 September, subsequent meetings then being held every two months on the second Tuesday of the month.

The meeting closed at 8.50pm.

Grindleton  
Parish Council

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