

## Minutes of the Annual General Meeting of Grindleton Parish Council 7.30pm 18 May 2015 in St Ambrose Parish Room, Grindleton

Present: Cllrs K Hutton, G James, and P Entwistle.

### **1. Election of chairman.**

Councillor K Hutton was elected, proposed by Cllr P Entwistle and seconded by Cllr G James.. The clerk then vacated the chair.

### **2. Election of vice-chairman.**

Councillor Gillian James was elected, proposed by Cllr P Entwistle and seconded by Cllr K Hutton.

### **3. Co-option of two councillors.**

There being only two nominees and only three councillors present it was decided to await other possible nominations and hold a subsequent council meeting within two weeks for the co-option.

### **4. Declaration of Acceptance of Office and Disclosure of Pecuniary Interest of members.**

Cllrs K Hutton, G James and P Entwistle signed the relevant forms, the others to follow asap.

### **5. Bank cheque book signatures of councillors.**

It was agreed that Cllrs Hutton, James, and Entwistle will be the authorised signatories.

### **6. Apologies for absence.**

Apologies were given by Cllr J Towler, and RVBC B Hilton.

### **7. Minutes of the last meeting to be approved and signed.**

The minutes were accepted and signed as a true record.

### **8. Matters arising from the minutes of the last meeting.**

The clerk reported that he had been notified by SJ Bialecki Ltd that the council's objection to the Old School House, Lane Ends was in several points factually incorrect, mainly that the ridge was not to be raised. (Letter 27 April refers.) Also the benches had been cleaned and the decision on the war memorial plaque would have to be deferred.

### **9. Declarations of interest.**

There were none.

### **10. Appraisal of internal audit.**

It was accepted that the internal auditor is satisfied with the accounting process.

### **11. Approval of sections 1 and 2 of the annual return of the Audit Commission.**

Approval was given to sections 1 and 2 of the annual return, the sections then being signed.

### **12. Planning applications.**

It was agreed that a site visit would be made to 8 and 9 West View -applications 3/2015/0367 and 0369 resp. (It was subsequently agreed at the site meeting that in principle the plans were acceptable other

# Grindleton Parish Council

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than the provision of the new windows on the north and south elevation. They were considered to be an intrusion on the privacy of the adjacent neighbours.)

### **13. Responsible Financial Officer's report.**

The RFO reported that the financial balance was £20,320. Permission was requested and given for the following payments: RVBC £10; St Ambrose PCC £10; Zurich Municipal £518:27; EB Holden (expenses) £12:87; Susan Piercy £30; Graham Cooper (Domain name) £59:99. Clr Hutton requested that the clerk should carry out an audit of the hours worked with the aim of a salary renewal.

### **14. Update from the clerk.**

There was none.

### **15. Reports of the Grindleton organisations.**

There was none.

### **16. Date of the next meeting.**

This was arranged for 6 July 2015.

The meeting closed at 9.25pm.