

## Minutes of the Annual General Meeting of Grindleton Parish Council

14 June 2011 St Ambrose Parish Rooms, Grindleton

Present: Cllrs J Cowling; P Entwistle; C Doherty; J Marshall; J Towler; K Hutton.

**In attendance:** RVBC Councillors B Hilton and M Ranson; Mr G Cooper; ECSO S Hartley and Mr EB Holden Clerk to the Council. One member of the parish.

**Apologies:** Councillor J Pye.

1. Election of chair and deputy chair. The clerk being the chair it was proposed by Cllr Doherty that Jeffery Cowling be the chair for the ensuing year. This was seconded by Cllr P Entwistle. All councillors were in agreement. Cllr Cowling then took the chair. It was proposed by Cllr P Entwistle and seconded by Jeff Marshall that Cllr J Pye would continue as deputy. This was agreed.
2. ECSO Hartley commented that there had only been four incidents: one involving horses, one safety issue, one highway obstruction and one civil dispute.
3. The Councillors' Acceptance of Office forms were signed and validated. Cllr Pye's would be validated on his return.
4. The minutes of the 12 April 2011 were accepted with the alteration of item 6 'stamps' to 'stationary, printing costs and phone calls'.
5. Appraisal of the internal audit. It was stated by the clerk that the auditor picked up under objective D that an adequate precept requirement had not been accomplished. The clerk explained at the time of audit to the auditor, and subsequently to the meeting, that at the relevant time the council were without a clerk. Cllr Cowling also explained that money had been allocated and spent and the precept claimed. Unexpected grants were then received. Section 4 was approved and accepted.
6. Section 1 and 2 of the external audit. The meeting accepted with pleasure the balance of section 1 although with a decrease in item 9 due to a depreciation in the value of the benches and notice board. After favourable discussion the meeting accepted items 1 – 8 of section 2, item 9 not being applicable.
7. The meeting agreed to continue with it's regional allocation of responsibility for planning applications. After this item Councillor Hutton, as he previously stated, left the meeting.
8. The meeting agreed to apply for the STAN van's visits to the village, adequate parking facilities having been found. If the application was accepted the clerk would notify the local press of this new facility.
9. The meeting agreed to fund the fixing of the street signs to the buildings where permission had been agreed with the owners. This would apply to: West View, Eccles Terrace, Shaw Terrace, Hartley Fold, Brennand Terrace, Kayley Terrace, and Cross Fold. The sign for Milnshaw Terrace was in our possession. The clerk would notify RVBC of our donation.
10. It was agreed that the clerk would contact the enforcement department of the planning office regarding an unlawful attempt to produce an access/agress on Back Lane. The

# Grindleton Parish Council

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planning department would be requested to ensure a suitable re-instatement of the damaged wall.

11. It was agreed to continue the existing arrangement with Whalley Parish Council for the lengthsman.
12. The clerk notified the meeting that the following payments had been made since the last meeting: Zurich Insurance £539.93; LALC £140.58; Whalley Parish Council (lengthsman) £1219.51; and Easily.co.uk (via Graham Cooper) £29.99. A concurrent grant of about £590 had also been applied for from RVBC.
13. It was agreed to discuss the state of the village benches at the next meeting. Cllr Cowling was accepted as our representative trustee on Grindleton Consolidated Charities. The clerk, as Responsible Financial Officer requested the appropriate documents to be filled in enabling his signature to be accepted by the bank. Also that his signature be on every cheque along with one of the other two signees. This was accepted by the meeting.
14. The date of the next meeting would be, if possible to be re-arranged, the 2 August. Otherwise, as previously scheduled, the 9 August.

The meeting closed at 21.04.